Dear Author,

Following your paper acceptance notification we are providing further instructions on the Final Author Source File.

Important - ACM modified the indexing and submission procedure and the camera ready submission now follows new rules. Please read the following instructions carefully.

The final version submission has now two major steps, namely:

- Rights management Procedure
- Final Author Source File Creation

1. Rights Management Procedure

To start the process, ACM requires an article identification on the following format:

"Full Paper","Title","Lead Author:Affiliation;Author2:Affiliation;Author3:Affiliation;etc.","Lead Author e-mail",”Author e-mail;Author e-mail"

Example:
"Full Paper","This is a Sample Title","Adrienne Griscti:Association for Computing Machinery;Craig Rodkin:Peace University;John Smith:Hunter Corp.","griscti@hq.acm.org","rodkin@pu.edu;smith@hunter.com","123"

We kindly ask that you send us this line by email to mailto:teem15@isep.ipp.pt with your paper NUMBER on the email subject **until JULY 20th**. If no such line is provided we will use the information available in your EasyChair submission (which may be incomplete).

Authors will be emailed <u>BY ACM</u> the correct rights management text and bibliographic strip to place within their paper. Authors **must** enter the text into their paper in the adequate box (see template in section 2.1 below).

As rights management emails are sent from an automated system, there is a chance that emails sent will wind up in SPAM folders. Please make sure that you and your authors set email SPAM settings to allow emails from "rightsreview@acm.org"

2. Final Author Source File Creation

The Final (i.e. commonly referred as Camera Ready) PDF should be uploaded to EasyChair, considering the instructions below. We kindly ask you to complete this step immediately after receiving the correct rights management text and bibliographic strip from ACM. In the meantime, you should revise your manuscript taking into account the reviewers feedback and the ACM template guidelines, including the CCS code(s).

2.1. Template

ACM has developed a webpage which contains the new proceedings templates and CC2012 guide here*: **http://www.acm.org/publications/article-templates/proceedings-template.html/**

2.2. Categories and Subject Descriptors

Take special care that you update the section in your paper with the correct Computing Classification System (CCS). You should use the CCS that applies to your SPECIFIC paper and its contents. You can use one of the following links to create your CCS code:

http://dl.acm.org/ccs.cfm
http://dl.acm.org/ccs_flat.cfm

The generated code should be copied into your paper in the Categories and Subject Descriptors section. Example CCS code:
Applied computing → Education → Distance learning

Important: The present classification is different from the one used in the initial template...please update your manuscript.

2.3 PDF formatting

The final PDF file should be created using the following rules:

a. The files should be PDF.

b. They should be optimized for fast web viewing.

c. They should have the rights management statement and bibliographic strip on the bottom of the first page left column.

d. They should have Type 1 fonts (scalable), not Type 3 (bit-mapped).

All fonts MUST be embedded within the PDF file.
Any PDF that is not deposited with fonts embedded will need to be corrected. In order to help you through this process, we have created documentation on how to embed your fonts. Please download the ACM Digital Library optimal distiller settings file, ACM.joboptions.

ACM cannot substitute font types, though. This really must be done in the source files before the Postscript or PDF is generated. If bit-mapped fonts are used, they will not necessarily display legibly in all PDF readers on all platforms, though they will print out fine.

We are looking forward to see you in Porto soon,

TEEM2015 Team